

SCOTTISH SKIPPER EXPO 2024

P&J LIVE, ABERDEEN
9th – 10th May 2024

BOOKING FORM



THURSDAY 9TH MAY 10AM – 5PM
FRIDAY 10TH MAY 10AM – 4PM

www.skipper.ie

The
Skipper

mara
media

STAND OPTIONS & PRICES

1: SHELL SCHEME

YOUR STANDS WILL COME WITH:

Shell scheme MODUL system with Name Panel and your stand number

(White Foamex infill panels) as per photo to the right.

Full Panel size: 966mm wide x 2357mm high.

- If graphics are being printed display area for each panel is: 954mm wide x 2360mm high.
- If your stand is on a corner, it will be open on 2 sides.
- **Electric Package** includes a 1 x 500 watt socket plus 2 spots for £120. This is booked directly with Sharon when making your stand booking. (Power will be switched off to each stand at the end of each day. This is in line with P&J Live's aim to reduce energy costs.)
- **Carpet** – Standard Exhibition Carpet is Dark Grey, please contact Lynne Reilly, Event Manager at P&J Live. details on page 2.
- Furniture will need to be ordered separately, see your manual which will be released 1st November.



NOTE: If you are a repeat exhibitor shell panels will be the same as previous shows.

PLEASE NOTE: ALL FIXTURES WILL HAVE TO USE DOUBLE SIDESSELLOTAPE 'STICKY FIXTURES' VELCRO IS NOT TO BE USED.

2: BOAT/VEHICLE/EQUIPMENT DISPLAY

Your Space Only stands will include floor space only, giving you control to design and build a unique stand to your specification, plans to be submitted for approval to ireilly@pandjlive.com by 10th April 2024. See page 4 of your manual for regulations.

PLEASE NOTE:

- Space only stands do not include electrics or stand name panel with number
- Furniture will need to be ordered separately, see your manual which will be released 1st November 2023.



STAND OPTIONS & PRICE GUIDE Plus VAT where applicable.

Shell Stand Prices: £195 per sq metre under 35sqm or £155 per sq metre over 35sqm.

SAMPLE:

3m x 3m = 9sqm @ £195 per sqm = £1755
1 x Electrical Package: £120 = **Cost: £1875**

4m x 2m = 8sqm @ £195 per sqm = £1560
1 x Electrical Package: £120 = **Cost: £1680**

6m x 3m = 18sqm @ £195 per sqm = £3510
1 x Electrical Package: £120 = **Cost: £3630**

6m x 6m = 36sqm @ £155 per sqm = £5580
1 x Electrical Package: £120 = **Cost: £5700**

Boat/Vehicle/Equipment Display: £180 per sq metre under 35sqm or £150 per sqm over 35sqm.

SAMPLE:

6m x 3m = 18sqm @ £180 per sqm = **£3240**
Electrical Packages to be booked directly with the show venue.

6m x 5m = 30sqm @ £180 per sqm = **£5400**
Electrical Packages to be booked directly with the show venue.

6m x 6m = 36sqm @ £150 per sqm = **£5400**
Electrical Packages to be booked directly with the show venue.

6m x 9m = 54sqm @ £150 per sqm = **£8100**
Electrical Packages to be booked directly with the show venue.

CANCELLATION POLICY

8 WEEKS AND ABOVE

(7th March 2024) i.e. if the Exhibitor cancels on or before 8 weeks prior to the Exhibition, no cancellation fees will apply.

UNDER 8 WEEKS TO 4 WEEKS

(8th March – 11th March 2024) prior to the exhibition, a 75% cancellation fee will apply.

UNDER 4 WEEKS

(12th April 2024) prior, a 100% cancellation fee will apply.

***An administration charge of €50 will be levied.**

All notices of cancellation must be in writing to sharon@maramedia.ie

FULL PAYMENT ON RECEIPT OF INVOICE

Invoicing begins 31st January 2024.

Bank transfer to the following account:

Account Name: Mara Media.

**BANK: First Trust Bank
Meadowbank
Strand Road
Derry BT 48 7TN
Northern Ireland**

Account Number: 09504038
Sort code: 93-80-25
SWIFT: STBKGB2B
IBAN: GB08FTBK93802509504038

Bank transfer to the following account:

Account Name: Mara Media

**BANK: Allied Irish Bank
Anvil Court
Killybegs,
Co. Donegal,
Ireland.**

Account Number: 10745194
Sort code: 93-73-04
SWIFT: AIBKIE2D
IBAN: IE43AIBK93730410745194

CONTACT DETAILS

SHARON BOYLE
Email: sharon@maramedia.ie
Tel: 00353 (0)74 954 8037
Mobile: 00353 86 840 1250



YOUR CONTACT DETAILS

Please type or print in BLOCK CAPITALS

Trading Name:

VAT number: PO Number for invoice, (if applicable):

Stand Title (Name Panel):

Contact Name(s):

Address:
.....
.....
.....
.....

Tel:

Fax:

Please reserve:
State Stand
number and
size

Email:

Website:
(for linking on
exhibitor list)

STAND PRICES
(Tick
required
box):

1: SHELL SCHEME

2: BOAT/VEHICLE/EQUIPMENT DISPLAY

Order authorised
by & position in
company:

Date:

I hereby acknowledge and accept the rules
& regulations set for the exhibiting at
Scottish Skipper Expo 2024.

THE EXHIBITORS MANUAL will be available on 1st November 2023

SCHEDULE OF EVENTS

(Times may be subject to change)

BUILD UP PERIOD

Tuesday 7th May 2024: Venue show build and Space Only build 8am-6pm
Space Only Builds to contact Sharon to book your build slot

Wednesday 8th May 2024: All Exhibitors & Vessel Set Up 8am-8pm

PLEASE NOTE: Stands must be completed and excess products and materials removed from the hall no later than 8pm on Wednesday 8th May.

During Build Up periods, everyone in the hall must ensure they are wearing the correct PPE, to include Hi-Viz vests and suitable footwear as a minimum – please be aware that these are not provided by the venue and exhibitors must bring their own.

EVENT OPEN PERIOD

Thursday 9th May: Opening Hours for Exhibitors 8am-6pm
Opening Hours for Visitors 10am-5pm
EXHIBITORS RECEPTION (Douglas Hotel) 7.30pm – LATE
*Your invite will be included with your name badges

Friday 10th May: Opening Hours for Exhibitors 9am-10pm*
Opening Hours for Visitors 10am-4pm

EXHIBITION BREAKDOWN PERIOD

Friday 10th May: *Exhibits Move Out & Stand Dismantling 4.30pm-10pm

PLEASE NOTE: Access doors for exhibitor breakdown will not be opened until the public is clear of the hall. Any empty boxes or pallets in storage will be delivered back to stands after the official event close. During Break Down periods, everyone in the hall must ensure they are wearing the correct PPE, to include Hi-Viz vests and suitable footwear as a minimum – please be aware that these are not provided by the venue and exhibitors must bring their own.

- All shell scheme exhibitors must clear their stands by 10pm on 10th May.
- All space only exhibitors must clear their stands by 10pm on 10th May.
- Any remaining items will be removed and either destroyed, or stored at the exhibitor's expense.

IMPORTANT NOTE ON YOUR STAND:

Any exhibitor breaking down their stand before the closing time of 4pm on Saturday will NOT be offered a stand at the next show. This is both due to health and safety and out of respect to visitors and exhibitors still doing business.

ALL EXHIBITS MUST BE REMOVED BY 20:00 HRS ON SATURDAY NIGHT

You must ensure that your stand and other exhibits can be brought in and taken out within the specified times as stated.